Date of meeting	Wednesday, 8th February, 2012
Time	7.00 pm
Venue	Committee Room 1. Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs ST5 2AG
Contact	Geoff Durham ext 2222

Member Development Panel

AGENDA

PART 1- OPEN AGENDA

1 DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items included in this agenda

2 MINUTES OF A PREVIOUS MEETING (Pages 1 - 4) To consider the minutes of the previous meeting of this Working Group held on 17 November, 2011.

3 UPDATE ON MEMBERS ICT

To receive an update on Members ICT from the Council's ICT Operations and Development Manager, including information on the Becrypt sticks

4	Password Construction	(Pages 5 - 6)
5	ICT Survey Results	(Pages 7 - 8)
6	ACTIONS UNDERTAKEN	(Pages 9 - 16)

To receive an update on actions taken since the previous meting

7 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors Boden, J M Cooper, N Jones, Kearon, Loades (Chair), Olszewski, D Richards (Vice-Chair) and J Williams

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.